**Job Title: Groundskeeper Maintenance** **Worker- PART TIME**

***SUMMARY:***

The Groundskeeper Maintenance Worker will be responsible for the cultivation and care of the landscaping and grounds at the zoo. This is a full-time position. Additional guidance is received through established policies and procedures, plus verbal and written communications.

***ESSENTIAL DUTIES AND RESPONSIBILITIES***:

* Performs regular and directed grounds and landscape maintenance by mowing lawns with riding or push mowers

· Trims hedges, shrubs and small trees by hand or utilizing proper tools and equipment

· Removes dead, damaged or unwanted trees

· Works closely with horticulture and facilities departments and participates in a variety of general maintenance tasks.

· Develop and nurture relationships with all Zoo departments, co-workers, guests and volunteers.

· Other duties as assigned.

***Qualifications:***

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

· At least two years of experience in grounds-keeping is required, where knowledge of the methods, materials and equipment used in planting, cultivating, and trimming a variety of types of trees, shrubs, ground cover, flowers and grasses has been gained

· Skill in the proper operation and maintenance of grounds maintenance tools, equipment, and machinery is required

· Ability to perform minor maintenance of grounds-related equipment

· Must be 18 years of age or older

· Must be able to work independently.

· Must provide a negative drug test result (testing provided by Zoo).

· Must have excellent communication skills.

· Must be able to work in a fast paced office environment and maintain a calm demeanor.

· Must have excellent time-management and organizational skills.

· Must be able to maintain effective working relationships with other Zoo employees and the public.

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

***EDUCATION / EXPERIENCE:***

This position requires a high school diploma or equivalent. Customer service experience desired. Basic computer and data entry skills required, including but not limited to; MS Office (MS Word and Excel a must).

Schedule:

* Other

Work Remotely

* No

Job Type: Part-time

Work Location: In person